

ST. MARK'S VESTRY
MINUTES OF SEPTEMBER 17, 2013 MEETING
[APPROVED AND CORRECTED]

*Working through God's love to eliminate
spiritual and physical hunger.*

CONVENED: 6:30 P.M.

PRESENT: Nancy Wheatley, Gerry Stackhouse, Larry Chase, Judy Peterson, Jean Kracker, The Very Rev. Rebecca Crise and Dawn Brisbane, Vestry Clerk.

ABSENT: Barb Farris (excused)

VISITOR: Jim Lytle, Phyllis Mandigo

OPENING MEDITATION/REFLECTION: Mother Rebecca opened our meeting with a contemplative prayer.

Grant Presentation/Handicap-Accessible Changes: Jim Lytle spoke about the presentation to the Whittemore Fund Grant Committee and his progress with the construction estimate to make the men's bathroom handicap-accessible.

Judy moves that we utilize Rob Bunn, as the contractor to implement the handicap accessibility at St. Mark's as further defined. Gerry seconded the motion. Discussion. Motion approved.

Discussion as to what we can afford and what we should present to the Whittemore Foundation. Right now there is \$2,369 in the Marie Fund. Judy moves that the funds in the Marie Fund, which is a part of the St. Mark's Building Fund, be used as our contribution towards the handicap-accessibility improvements at St. Mark's. Jean seconded the motion. Discussion. Motion approved.

Regarding the Whittemore Foundation Grant Meeting at St. Mark's, Grand Rapids - Friday, Oct 25, 2 p.m. Gerry and Larry and Rebecca will attend the meeting.

After Jim reviewed the Grant application with us, Judy moves that we submit our application to the Whittemore Foundation to include the bathroom downstairs, the two chairlifts, ramp and modifications to the interior. Larry seconded the motion. Discussion. Motion approved.

Jim will contact Rob Bunn first thing in the morning and get the final estimates. He will then submit the application electronically to the Whittemore

Foundation.

BUSINESS:

Spiritual Life:

- Safeguarding God's Children/People: St. Luke's Kalamazoo - Sunday, January 12 from noon to 3 p.m. Mother Rebecca will start announcing this on upcoming Sundays and asking people who haven't participated in this program to attend. Suggestion and discussion that we hold the program here on a Sunday in Lent and then have a soup supper afterwards.
- Confirmation/Reception: *pending*
- Training rescheduled: Saturday 10/26, 11:00 - acolytes, Eucharistic Ministers; and Saturday 11/9, 11:00 - Lectors

Kingdom Work:

- This Fall:
 - Wine and Harvest Festival review - both the cookie walk and the craft sale was a success. We will be placing a label on all cookies with St. Marks, address and type of cookie. Crafts - location worked out very well. Will repeat the same thing next year.
 - Blessing of the Animals/refreshments: Beginning to work on this; request budget for advertising. Mother Rebecca said that she is beginning to work on this event and requests a budget for advertising as she would like to put an ad in the Courier-Leader. Jean suggested that the money come out of outreach. Judy says we also should advertise here at the church - put out a sign or a banner. Need to ask the parish to provide refreshments for the event.

Parish Life:

- Organization (Gerry): Columbarium records - cannot locate. Gerry said that she knows of a file cabinet that can be used. Gerry moved that \$100 from the office equipment repair be used for banker's boxes and other supplies needed to organize the records. Nancy seconded. Discussion. Motion approved.
- Building and Grounds report:
 - Plumbing/cupboard in Sacristy - finished and looks wonderful - Vestry will send Dave Diekema a thank you note. Mother Rebecca will take care of that.

- Replacement of soffit and fascia - Judy presented two bids: one from Brad Burlington and the other from Lesman & Associate. Burlington at \$2,067 and Lesman \$3,712.50. Discussion after taking a look at both bids. Gerry moved that we award the bid to Brad Burlington to fix the necessary repairs on the peaked and flat roof on the east side of the church. Nancy seconded the motion. Discussion. Motion approved.

Church Business and Support:

- Stewardship 2013 - still looking for the books! Tabled.
- Audit - tabled until the return of Barb Farris
- Calendar -
 - ▶ 10/2: Maple Lake Assisted Living - bible study
 - ▶ 10/5: ECW can washing at Bistro 120
 - ▶ 10/7: ECW decorating cans at church
 - ▶ 10/7-14: Mo. Rebecca gone - vacation and AMEN Conference (she will provide supply clergy for 10/13 service)
 - ▶ 10/19: Health Ministry Conference
 - ▶ 10/26: Acolyte and EM training, 11 a.m.
 - ▶ 10/31: Halloween Trick or Treat (Jean will head this up)
 - ▶ 11/3: All Saints/All Souls Sunday
 - ▶ 11/9: Lector training, 11 a.m.
 - ▶ 11/12: Clergy Council
 - ▶ 11/16: Diocesan Council
 - ▶ 11/24: "Blue Christmas" Service - 3:00 p.m. (tentative)
 - ▶ 11/28: Thanksgiving
 - ▶ 12/1: Advent - 1st Sunday
 - ▶ 12/7: Cookie Walk
 - ▶ 12/24: Tuesday, Christmas Eve Service - 7 p.m.
 - ▶ 12/25: Wednesday, Christmas Day Service - 9:30 a.m.
(Mo. Rebecca vacation - week between Christmas and New Year's Day)
- ▶ Acceptance of August minutes - Nancy moves that the minutes of the August meeting be accepted. Gerry seconded the motion. Motion approved.
- ▶ Treasurer's Report - Discussion. Judy moves that the Treasurer's Report be placed on file. Nancy seconded the motion. Additional discussion. Motion approved.
- ▶ Columbarium - Discussion about the records of the columbarium and

about lowering the cost to \$400. Gerry moves that we lower the cost of the columbarium to \$400. Jean seconded the motion. After some discussion, Judy suggests that we table the motion and our decision about the columbarium fee until further notice. Motion tabled.

NEXT MEETING: Tuesday, October 15, 2013, at 6:30 p.m.

ADJOURNED: We closed our meeting singing the "Doxology." The meeting was adjourned at 8:24 p.m.

Respectfully submitted,

Dawn L. Brisbane
Vestry Clerk