

**ST. MARK'S VESTRY  
MINUTES OF 4/16/13 MEETING**

*Working through God's love to eliminate  
spiritual and physical hunger.*

**CONVENED:** 6:30 P.M.

**PRESENT:** Nancy Wheatley, Gerry Stackhouse, Larry Chase, Judy Peterson, Barb Farris, Jean Kracker, The Very Rev. Rebecca Crise and Dawn Brisbane, Vestry Clerk.

**OPENING MEDITATION/REFLECTION:** Mother Rebecca opened our meeting with a prayer.

**BUSINESS AGENDA:**

**Spiritual Life:**

- Safeguarding God's Children/People: pending
- Confirmation/Reception: pending
- Training for Worship Assistants: pending

**Kingdom Work:**

- Mother Rebecca spoke with Lise Black about this ministry and we will have an update at next month's meeting.

**Parish Life:**

- Need for Ushers: On special occasions it is important that we make sure the seating in the sanctuary is done properly. Mother Rebecca will speak with Joan Copeland to see if the Greeters can act as Ushers when the occasion presents itself.
- Rummage Sale: Lise Black has informed Mother Rebecca that the rummage sale will be held on May 17, 18 (am only) at the church. Diocese work will keep Mother Rebecca and Gerry Stackhouse from attending. Judy Peterson indicates that she has a community service person who will be willing to help out.
- Columbarium Update: Larry Chase said that he will contact Dave Diekema to get things going. Discussion about Diekema also closing up the "window" on the inside wall above the entrance to the sanctuary. We would then be able to hang the lion's arch on that wall. Larry will check with Diekema to see if feasible and the cost.
- Giving Tree: Jean Kracker said Paul Wiltsie informed her that he has the

structure in his garage and if Don Prediger will give him a call they will get it down to the church. Jean Kracker moved that we tell Don Prediger that it's okay to contact Paul Wiltsie and bring the Giving Tree back to St. Mark's. Gerry Stackhouse seconded the motion. Discussion. Motion approved.

- Cedar Street Church
  - Signs at Street End - pending
  - Sign on Church Building: We have St. Mark's signs in storage that used to be on the parade float. Perhaps these identification signs can be put on the outside wall of the church (east side). Nancy Wheatley moved that the buildings and grounds committee be directed to put up the sign on the outside wall of the east side of the church. Gerry Stackhouse seconded the motion. Discussion. Motion approved.

### **Church Business and Support:**

- Gross Scholarship: Judy Peterson said that Phil Naylor, Eva Jerome, Barb Johnson, and Evan Hughes have agreed to be on the committee. Judy said she sent out the application information to Leah. Has not yet heard back yet; it's due May 1<sup>st</sup>. \$4500 scholarship will be awarded if application in on time and approved. Barb Farris then brought up the item of the pass through noted in the treasurer's report - wondered what is the amount? Informed that it will be whatever is awarded this year.
- Audit: Barb Farris said she has received a packet of information on the audit. Barb has asked Phil Naylor to be on the committee to handle this. Larry Chase will also be involved. Barb said that it probably won't get done this month - but it will be done. No CPA needs to be involved if the audit is being done by committee. Only auditing 2012. It'll be easier to follow up every year or two.
- QR Code for St. Mark's - Judy said she received some information from Jim Lytle. He's found a great deal of information about this - Doesn't cost anything to do this / Jim has built these on his own. So, how is the QR code used — we can put it on the Sunday bulletin to find out next week's reading; it can be placed on our outside sign so when scanned it would lead people directly to our website. Judy Peterson moved that we go ahead with a QR code on the exterior of the building that will lead to the website. Gerry Stackhouse seconded the motion. Discussion. Motion approved. Judy will be our liaison and will contact Jim Lytle.

- Calendar:
  - April - on-call chaplain for Lakeview for the entire month
  - April 19 - Diocesan/Clergy Retreat
  - April 20 - Diocesan Convention(Chad and Savannah)
  - April 21 - Choosing music / premarital session
  - April 24 - Prayer service at Miller Court (3 pm)
  - April 27 - Diocesan Confirmation
  - April 28 - Crop Walk
  - May 2-4 - Bishop Walk-About - Kalamazoo (St. Luke's) on Fri, 5/3
  - May 4 - Chad and Savannah wedding
  - May 7 - ECW Spring Dinner
  - May 11 - Diocesan Council
  - May 14 - Clergy Council
  - May 17, 18 - Rummage Sale
  - May 17 - Bishop Retirement Celebration
  - May 18 - Bishop Election Convention
  - May 19 - Pentecost - Baptism of Chris/Alex Benson
  - May 21 - Vestry meeting
  - May 27 - Memorial Day

**Acceptance of Minutes:** The March minutes were reviewed. Judy Peterson moved that the March minutes be accepted as presented. Gerry Stackhouse seconded. Discussion. Motion approved.

**Treasurer's Report:** Larry Chase said that any issues with pledges has resolved. Probably at the end of next month's report we will be where we should be. Problem resolved. \$110 for the cost of the scapulars will be moved from altar guild account to choir account. That will be corrected next month. Building savings account contains \$6378; Marie DeKoning's memorial fund money will be kept track separately. Building and liability insurance: Just not getting an intelligent response from Church Insurance - will keep an eye on it. Judy commented on the gas consumption - seems pretty high. Discussion. Barb Farris moved that the treasurer's report for March be accepted. Jean Kracker seconded the motion. Discussion. Motion approved.

**ADDITIONS TO AGENDA:**

- Parochial Report - Mother Rebecca said that it was filed today. Judy Peterson moved that the 2012 Parochial Report for St. Mark's Paw Paw be approved with the correction as noted. Nancy Wheatley seconded the motion. Discussion. Motion approved.

- Chair Lift Purchase: Judy Peterson moved that we contact Phyllis Mandigo and respectfully decline the offer to purchase the chair lift. Jean Kracker seconded the motion. Discussion. Motion approved. Gerry Stackhouse will contact Phyllis Mandigo and let her know.
- Building Use Committee - Jean Kracker brought up the building use committee minutes and the recommendations that need to be approved by the vestry. Gerry Stackhouse moved that we accept the recommendations of the building use committee with the amendment that this be a non-smoking building, not non-smoking campus. Barb Farris seconded the motion. Discussion. Motion approved.
- Request to use space by Nancy Wheatley: Barb Farris moved that we approve Nancy's request to use the building for a wedding shower on a date to be determined. Larry Chase seconded the motion. Discussion. Motion approved.
- Funeral Wishes Form: Judy Peterson introduced the topic of having a form available for parishioners so they can write down their funeral directives. Mother Rebecca said that she has such a form and will be presenting it to the parishioners probably this summer as part of a sermon.
- Bishop's Retirement Gift: Gerry Stackhouse said that the Bishop has requested that any retirement gift be a donation to the Dominican Republic. Gerry moved that St. Mark's make a donation in the name of the Bishop of \$100 to the Dominican Republic. Barb Farris seconded the motion. Discussion. Motion approved.
- Posting of Church Meeting Minutes: The meeting minutes of the Building Use Committee and Vestry will be posted on the bulletin board at the back of the parish hall (downstairs).

**Closer Schedule:**

April - Jean Kracker  
May - Judy Peterson  
June - Larry Chase  
July - Gerry Stackhouse  
August - Nancy Wheatley  
September - Jean Kracker  
October - Larry Chase  
November - Barb Farris  
December - Judy Peterson

**NEXT MEETING:** Tuesday, May 21, 2013, at 6:30 p.m.

**ADJOURNED:** Mother Rebecca closed the meeting with a prayer. The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Dawn L. Brisbane  
Vestry Clerk